# APPENDIX I.

(*See* Rule 6 and Fundamental Rule 6.)

## AUTHORITIES TO WHOM POWERS UNDER CERTAIN FUNDAMENTAL RULES AND BOMBAY CIVIL SERVICES RULES HAVE BEEN DELEGATED BY GOVERNMENT.

### CHAPTER II.

| Serial No. | No. of Rule. | Nature of Power. | Authority to which power is delegated. | Scope. |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| 1 | 9 (37) | Power to appoint a Government servant to officiate in a vacant post on which no other Government servant holds a lien. | Any authority which has power to make substantive appointment to the post. | Full power. |
| 2 | 9 (37) | Power to make officiating appointments in temporary or substantive vacancies in the B. E. S., Classes I and II. | Director of Public Instruction | Up to a period not exceeding four months. |
| 3 | 9 (44) | Power to sanction personal pay to clerks transferred to his office and the Utilisation conservator's office on administrative grounds from the Northern and Southern Circles subject to the conditions specified in column 5. | The Chief Conservator of Forests | (*i*) The personal pay should be granted only to clerks who are officiating in posts on the date of their transfer to Chief Conservator's office or the office of the Utilisation Conservator of Forests, when the officiating pay on the Circle establishment is equal to, or higher than, the pay in the head office.<br>(*ii*) The personal pay should be equal to an advance increment above their officiating pay in the Northern or Southern Circles.<br>(*iii*) The pay *plus* the personal pay on transfer should not exceed the maximum of the scale of pay attached to the post.<br>(*iv*) The personal pay should be continued only so long as the officiating pay on the Circle establishment would have continued had the clerk remained on the Circle establishment.<br>(*v*) If the officiating pay on the Circle establishment becomes the substantive pay by reason of confirmation of the clerk on that establishment, then the personal pay should be discontinued and an advance increment sanctioned under Serial No. 2 in Chapter IV, Appendix I.<br>(*vi*) The advance increment referred to above should be granted with effect from the normal date of increment.<br>(*vii*) The officers concerned should record the following certificate on all pay bills in which personal pay is drawn:—<br>"Certified that the Government servants, for whom personal pay has been drawn in the bill, would have continued to officiate in the Circle cadre and drawn officiating pay at Rs.....had they not been transferred to the office of the C. C. F. or that of the Utilisation Conservator of Forests."<br>(*viii*) A copy of the orders passed by the C. C. F. should be submitted to Government giving the reasons for the grant of personal pay. |

## CHAPTER III.

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| 1 | 12 (Rule 1 in Appendix VII). | Power to dispense with a certificate or accept a certificate signed by any female medical practitioner in the case of a female candidate for Government service. | Heads of Departments .. .. | Posts under their control the pay of which does not exceed Rs. 50 per mensem. |
| 2 | Do. .. | Power to accept a certificate signed by any medical officer irrespective of his rank, in the case of a candidate for appointment to a post on pay not exceeding Rs. 50 p.m. | Officers of rank not lower than the Collector or District Judge, including the Commissioner of Police, Bombay, the Chief Presidency Magistrate, Bombay, and the Chief Judge of the Court of Small Causes, Bombay, and the backward Class Officer. | All such posts to which appointments can be made by them. |
| 3 | 19 F. R. 14 | Power to suspend a lien .. | All Heads of Departments .. .. | Full power in respect of Government servants whom they can appoint. |
| 4 | 21 F. R. 14-B. | Power to transfer a lien from one post to another. | Authorities competent to fill the posts substantively when they fall vacant. | Full power in respect of Government servants whom they can appoint. |
| 5 | 29 | Power to permit charge being made over elsewhere than at headquarters. | Heads of Departments .. .. | In respect of Government servants subordinate to them whose transfer has been ordered by an authority not higher than that of Government. |
| | | | Assistant and Deputy Collectors .. | In respect of non-gazetted Government servants transferred from or to the office of an itinerating officer. |
| | | | Deputy Inspector General of Police, C.I.D., and Superintendent of Police. | In respect of Police Officers of and below the rank of Inspector, provided the place where the charge is actually transferred is also within their jurisdiction. |

No. 2

*Page 3, Appendix I (Chapter IV)* :—

*Insert* the following below the item "Divisional Forest Officers" against Serial No. 1 in this Chapter :—

| | | |
|---|---|---|
| Assistant Director of Public Health | ... | Full powers in respect of non-ministerial Government servants under them such as Vaccinators, Sanitary Sub-Inspectors, Insect Collectors. |

(G. R., H. & L. G. D., 5534/33, dated 13th October 1947.)

[Correction No. 2, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

No. 1

*Page 3, Appendix I (Chapter IV)*—

*Substitute* the words "class III staff" *for* the words "subordinate staff" occurring in column 5 against the item "Principals of colleges" in Serial No. 1 of this Chapter.

(G. R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 1, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

Mo-I Bk H 696—1a

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1 | 45 F. R. 24. | Power to withhold increments (if the conduct or work of Government servants has not been satisfactory). | All Heads of Departments .. | Full power in respect of (1) non-gazette Government servants under their contro and (2) gazetted Government servants whom they have power to appoint. | Under section 255 (*3*) of the Act the High Court has full power to withhold increments in the case of members of the subordinate judicial service as defined in sub-section (*1*) of that section. |
| | | | All Heads of Offices .. | Full power in respect of non-gazetted Government servants under their control whom they have power to appoint. | |
| | | | Prant Officers who exercise the power of appointing, promoting or dismissing talatis. | Full power in respect of talatis under their control. | |
| | | | Educational Inspectors .. | Full power in respect of Assistant masters whose pay does not exceed Rs. 200 per mensem and in respect of Assistant Deputy Educational Inspectors in the ordinary time scales of pay. | |
| | | | Principals of Colleges .. | Full powers in respect of ~~the subordinate~~ staff of Colleges the maximum of whose pay scale does not exceed Rs. 200 per mensem, and excepting Assistant Lecturers, Part-time Lecturers and Assistant Lecturers, Sanskrit Shastris, Full-time Physical Instructors, Librarians, Store-keepers, Time-keepers and Shorthand Instructors, subject to the proviso that the demonstrators continue to be on a temporary basis and hold short-time appointments for two or three years. | Class III Vide slip 1. |
| | | | Divisional Forest Officers .. | Full powers in respect to foresters and guards. | |
| | | | | *Note.*—Divisional Forest Officers are empowered to withhold increment from foresters and clerks who are appointed by Conservators of Forests. | |

Vide slip 2

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 2 | 51 F. R. 27 | Power to grant a premature increment. | Commissioners of Divisions .. | One advance increment to clerks taken up in their offices from the district establishments. A second or a third advance increment may be granted to clerks taken up in their offices from the district establishment when their pay on promotion to higher grades in the district establishment is the same as that drawn by them on the Commissioners' establishment. This advance increment should be given from the date of promotion on the district establishment. A Copy of the order passed by the Commissioner should be submitted to Government giving reasons for the grant of the increment. | |
| | | One advance increment to clerks taken up in his office or the Utilisation Conservator's office on administrative grounds from Northern and Southern Circles subject to the conditions specified in column 5. | The Chief Conservator of Forests. | (*i*) The advance increment should be granted above the substantive pay of the clerk in the Northern and Southern Circles. | |
| | | | | (*ii*) In the case of a clerk who is entitled to the next higher stage above his substantive pay under B. C. S. R. 41 read with B. C. S. R. 56, the advance increment should be sanctioned with effect from which he earns an increment in the pay scale of the post, substantively held by him prior to his transfer provided the pay in the Chief Conservators' office or the office of the Utilisation Conservator is equal to or less than the substantive pay he would have drawn in the Northern Circle or Southern Circle. | |
| | | | | (*iii*) In cases not covered by (*ii*) above the advance increment should be sanctioned with effect from the date on which the clerk takes over charge in the Chief Conservator of Forests' Office or the Utilisation Conservator's Office. | |
| | | | | (*iv*) The cases of clerks who are officiating in posts in the Northern and Southern Circles on the date of transfer should be dealt with in accordance with Serial No, 3 under Chapter II, Appendix I, | A Copy of the order passed by the Chief Conservator should be forwarded to Government giving reasons for the grant of the increment. |

| | | | | |
|---|---|---|---|---|
| 66<br>F. R. 35 | Power to fix the pay of a Government servant officiating in a post at a rate less than that admissible under Fundamental Rule 31 or Bombay Civil Services Rule 57, as the case may be. | Any authority which has power to make an officiating appointment to the post concerned. | Full power .. .. .. | Officers making officiating appointments should, in any case where the pay of the post involves an increase of more than 20 per cent. over the permanent pay of the Government servant appointed to officiate, consider carefully whether the additional responsibility justifies the grant of the full presumptive pay of the post. If not, the officiating pay should be fixed at such lower figure as the additional responsibility demands. |
| | | The Surgeon General, Bombay. | In the case of Subordinate Medical Service officers appointed to officiate in B.M.S. Class II posts if the Surgeon General considers that in any individual case (particularly when a junior Subordinate Medical Service Officer is appointed to officiate in a Bombay Medical Service, Class II post), a lower rate of pay than that ordinarily admissible under the rules should be granted. | Subject to the condition that the officiating pay thus fixed should not exceed the pay drawn by the Officer in the Subordinate Medical Service *plus* Rs. 50. |
| 68 | Power to give officiating promotions in the place of Government servants undergoing training. | Settlement Commissioner and Director of Land Records. | In the case Government servants appointed to officiate as District Inspectors of Land Records when the latter are undergoing training in the use of Theodolite and Plane Table. | The officiating Government servants should receive special pay at Rs. 40 per mensem in addition to their pay. |
| | | Collectors and District Judges .. | In the case of Government servants appointed to officiate for Government servants under their control permitted to undergo training at the Central Police Training School, Nasik. | A statement in duplicate showing acting promotions made should be submitted to Government in the Administrative Department within a week after the close of the month in which the promotions are made. |
| | | The Inspector General of Police | In the case of Government servants appointed to officiate for clerks in the Police Department in the Province deputed for training to the Central Police Training School, Nasik, for the Sub-Inspector's course. | |

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| | | | Superintendents of Police .. | In the case of Government servants appointed to officiate for Head constables deputed for training to the Central Police Training School, Nasik, for the Sub-Inspector's course. | Subject to the following limitations:—<br>(*a*) Head Constables, II grade, shall not be eligible for officiating promotions to I grade.<br>(*b*) Head Constables, III and IV grade shall be eligible for officiating promotion to I and II grades, subject to the restriction that they do not draw higher officiating pay than that of Head Constables, II grade.<br>(*c*) Conditions (*a*) and (*b*) above apply to the unarmed branch only. |
| 5 | 71<br>F. R. 40. | Power to fix the pay of the temporary post which will be filled by a Government servant. | Any authority competent to create the temporary post. | Full power, provided the pay is fixed at an amount not in excess of the pay of the Government servant who is to be appointed to it. | |
| 6 | 74 | Power to allow a Government servant to proceed on duty outside the limits of his charge and to draw pay and allowances for such duty. | Controlling officers .. .. | In respect of Government servants subordinate to them proceeding to any part of the territories under Bombay Government or to a District or Foreign State or Settlement adjoining the sphere of duty of the controlling officer. | |
| | | | Administrative Departments of the Secretariat, Heads of Departments and Deputy Inspectors General of Police. | In respect of Government servants subordinate to them proceeding to any part of British India, whether within or beyond the limits of the Province of Bombay or to any Indian State or Foreign Settlement in India. | |

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| 1 | 95 | Power to grant a longer period of joining time than is admissible under the rules within the prescribed maximum of 30 days. | Heads of Departments .. .. | In the case of all Government servants other than members of the All-India Services under their control. |

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Extent of power delegated. |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| 1 | 107 F. R. 110 (*c*) | Power of transferring to Foreign Service (other than service in an Indian State) within the Province. | Backward Class Officer<br>Chief Conservator of Forests.<br>Collectors.<br>Commissioners of Divisions.<br>Commissioner of Excise.<br>Director of Agriculture.<br>Director of Land Records.<br>Director of Public Health.<br>Director of Public Instruction.<br>Director of Veterinary Services.<br>Electrical Engineer to Government.<br>Inspector-General of Police.<br>Registrar of Co-operative Societies.<br>Superintending Engineers.<br>Surgeon General with the Government of Bombay. | In the case of Government servants whom they can appoint without reference to higher authorities provided that—<br>(*i*) the sanction of Government is obtained for granting any concession not specified in Rule 113;<br>(*ii*) so far as the Registrar of Co-operative Societies and the Director of Veterinary Services are concerned, a copy of the order sanctioning transfer in each case is forwarded to Government;<br>(*iii*) so far as the Collectors are concerned, the power is exercised only in respect of transfers of non-gazetted Government servants of the Revenue Department to foreign service within the District;<br>(*iv*) so far as the Director of Land Records is concerned, the power is exercised only in respect of non-gazetted Government servants under him.<br>*Note.*—*See* also Instructions below Rule 107. |

| | | | | |
|---|---|---|---|---|
| 1-A | 107<br>F. R. 110 (c) | Power of transferring Government servants to foreign service in an Indian State. | Commissioners of Division. | In the case of Government servants whom they can appoint without reference to higher authorities provided that— |
| | | | Commissioner of Excise. | (*i*) the sanction of Government is obtained for granting any concession not specified in Rule 113; |
| | | | Settlement Commissioner and Director of Land Records. | (*ii*) so far as the Registrar of Co-operative Societies and the Director of Veterinary Services are concerned, a copy of the order sanctioning transfer in each case is forwarded to Government. |
| | | | Registrar of Co-operative Societies and Director of Rural Development. | (*iii*) so far as the Director of Land Records is concerned, the power is exercised only in respect of non-gazetted Government servants under him. |
| | | | Chief Conservator of Forests. | |
| | | | Director of Agriculture. | |
| | | | Director of Veterinary Services. | *Note.*—See also Instructions below Rule 107. |
| | | | Superintending Engineers of Circles. | |
| | | | Electrical Engineer to Government. | |
| | | | Surgeon General with the Government of Bombay. | |
| | | | Director of Public Health for the Government of Bombay. | |
| | 108 | Power to receive notice of reversion from foreign service or to recall a Government servant from foreign service. | The authorities mentioned in column 4 against Serial No. 1 above. | In the case of Government servants transferred by them to foreign service under the power delegated to them under sub-rule (c) of Rule 107 provided that so far as the Registrar of Co-operative Societies and the Director of Veterinary Services are concerned, a copy of the order recalling the Government servant from foreign service is sent to Government. |

## CHAPTER IX.

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Extent of power delegated. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1 | 165A | Power to remove Government servants from service or to require them to retire on grounds of misconduct, insolvency or inefficiency. | Authorities competent to appoint the Government servants concerned. | In respect of Government servants of ~~subordinate services only~~. Class III Service. vide Sl. 3. | Full power subject to the condition that before any such order is issued the procedure prescribed in Bombay Civil Services Conduct, Discipline and Appeal Rules is followed. |

## No. 3

*Page 10, Appendix I (Chapter IX)—*

*Substitute* the words "class III services" *for* the words "subordinate services" occurring in column 5 against Serial No. 1 in this Chapter.

(G. R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 3, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

[*Price*—Annas 7 *or* 9*d.*]

MO-I Bk H 147—1

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Extent of power delegated. |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| 1 | 171 | Power to make corrections in dates of birth originally entered in service books | Chief Conservator of Forests.<br>Chief Engineer.<br>Commissioners of Divisions.<br>Commissioner of Excise.<br>Director of Agriculture.<br>Director of Public Health.<br>Director of Public Instruction.<br>Director of Veterinary Services.<br>Inspector General of Police.<br>Inspector General of Prisons.<br>Inspector General of Registration.<br>Settlement Commissioner and Director of Land Records.<br>Surgeon General. | Full power in regard to Government servants whom they or their subordinates can appoint. |

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| | 213 | Power to sanction pension which is certified by the Accountant General to be clearly and strictly admissible under the rules to— | | | |
| | | (*a*) gazetted Government servants | (1) Director of Land Records .. | In respect of District Inspectors of Land Records. | |
| | | | (2) Commissioners of Divisions .. | In respect of Mamlatdars. | |
| | | | (3) Inspector General of Prisons | In respect of Personal Assistant to the Inspector General of Prisons. | |
| | | | (4) Commissioner of Police, Bombay. | In respect of Inspectors of Police and Police Prosecutors. | |
| | | | (5) Inspector General of Police .. | In respect of— | |
| | | | | (1) Police Inspectors. | |
| | | | | (2) Police Prosecutors above the efficiency bar. | |
| | | | | (3) Office Superintendent of the Inspector General of Police. | |
| | | | | (4) Superintendent, Finger Print Bureau, Poona. | |
| Vide S&F- 4 | | (*b*) non-gazetted Government servants. | (*i*) Authority not lower than Educational Inspectors. | In respect of ~~inferior servants~~ class IV in the Educational Department other than those referred to in items (*iii*) and (*iv*) below. | *The Inspector of European Schools and Inspectresses exercise powers similar to those exercised by Educational Inspectors in respect of non-gazetted Government servants under their control. |
| | | | (*ii*) Educational Inspectors in their respective divisions and the Inspectors of Training & Craft work. | In respect of non-gazetted Government servants in the Educational Department other than those referred to in items (*i*), (*iii*) and (*iv*). | The Inspectors of European Schools and Inspectresses exercise power similar to those exercised by Educational Inspectors in respect of non-gazetted Government servants under their control. |

*Page 12, Appendix I (Chapter XI)*—

*Substitute* the words " class IV servants " *for* the words " inferior servants " occurring in column 5 against entry No. 1 in clause (*b*) of Serial No. 1 of this Chapter.

(G. R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 4, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

No. 5

*Page 13, Appendix I (Chapter XI)*—

*Substitute* the words "class III staff (including class IV servants)" *for* the words "subordinate staff including (inferior servants)" occurring in column 5 against item "Principals of colleges" in Serial No. 1 of this Chapter.

(G. R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 5, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

| | | | | | |
|---|---|---|---|---|---|
| | | | (iii) Principals of Colleges .. | In respect of subordinate staff (incl ~~inferior servants~~ (of Colleges, the maximum of whose pay scale does not exceed Rs. 200 per mensem and excepting Assistant Lecturers, Part-time Lecturers, and Assistant Lecturers, Sanskrit Shastris, Full time Physical Instructors, Librarians, Store-keepers. Time keepers and Shorthand Instructors. | Vide Sl. 5 |
| | | | (iv) Director of Public Instruction. | In respect of non-gazetted Government servants (including inferior servants) in the office of the Director of Public Instruction. | |
| | | | (v) Authority competent to fill the appointments vacated by the retiring Government servants. | In respect of other non-gazetted Government servants. | |
| 2 | 247 | ower to allow military se vice to count towards pe..sion. | The Inspector General of Police | Full power, subject to the following conditions :— | |
| | | | The Commissioner of Police, Bombay. | The Inspector General of Police and the Commissioner of Police will consult the Accountant General, Bombay, before according such sanction, and | |
| | | | | (2) such sanction should not be accorded until the Government servant concerned has put in ten years' civil service unless he has been invalided before the completion of such service. | |

Vide Sl. 5

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 1 | 351 | Power to sanction the undertaking of a work for which fees are given. | 1. Heads of Departments .. | In respect of Government servants under their control. | In cases where the amount of fees is not likely to exceed Rs. 500.<br>*Note.*—In the case of Chaplains the sanction of Government is necessary for the acceptance of the post of temporary Examiner on the Board of the University of Bombay and the receipt of the usual fees for that work. |
| | | | 2. Immediate Superior .. | In the case of a Government servant in the Public Works Department acting as an arbitrator. | In cases where the amount of fees is not likely to exceed Rs. 250. |
| | | | 3. The Educational Inspectors and Principals concerned. | Teachers in the Government Institutions under the charge of Educational Inspectors, Principals of Colleges (including the Principals of Training Colleges) and the Director, Sir J. J. School of Art. | When the fees for a school term, or for an outside commission in the case of a teacher in the School of Art, are not likely to exceed Rs. 100. |
| 2 | 353 | Power to sanction honoraria or fees. | 1. Heads of Departments .. | Honoraria up to Rs. 250 and fees up to Rs. 500. | |
| | | | 2. Collectors .. .. | Rewards not exceeding one-half of the realized or estimated value of the confiscated goods and of the penalty or fine imposed, subject to the condition that the amount paid to any person or persons in any case shall not exceed Rs. 500. | |
| | | | 3. Educational Inspectors and Principals of Colleges (including the Principals of Training Colleges). | To permit any teacher in the Government institutions under their charge to accept fees for private tuition up to a limit of Rs. 100 during a College term in the case of Principals of Colleges, and Rs. 500 during a school term in the case of Educational Inspectors. | |
| | | | 4. The Director, Sir J. J. School of Art, Bombay. | To allow any teacher in the school to accept fees for private tuition or small outside commissions up to a limit of Rs. 100 during a school term. | |

| | | | |
|---|---|---|---|
| 5. Commissioners of Divisions .. | Fees to the extent of Rs. 250 granted by Local Boards to Government servants for work done for the Boards. | | |
| 6. Chief Engineer and Superintending Engineers. | One-half of the fees, at the rate of $\frac{\text{one-tenth}}{\text{one-sixth}}$ of the monthly pay of the officer permitted to undertake outside work, recovered from the Railway Company, private body or $\frac{\text{Indian}}{\text{State}}$ $\frac{\text{Institution}}{}$ concerned, for every day spent in connection with the work. | | |
| | From the day on which the officer leaves his Government duty to the day on which he returns to it, provided that the fees thus charged do not exceed Rs. 200 and that the period of absence from Government duty does not exceed 15 days in all. | | |
| | One-third of the fees recovered from non-official bodies and individuals at the rates mentioned in column 6 for the work of valuation of private buildings carried out on the basis of a detailed survey, provided that such work is undertaken without detriment to the officers' legitimate duties and provided further that the total fees chargeable in accordance with the prescribed rates amount to Rs. 200 or less. | The following scale of fees should be charged which should be based on the valuation arrived at by the officers concerned :— | |

| | Percentage to be charged. |
|---|---|
| | Per cent. |
| Up to the first Rs. 5,000 .. | 4 |
| From Rs. 5,000 up to Rs. 20,000 .. | 3 |
| From Rs. 20,000 up to Rs. 1,00,000 .. | 2 |
| From one lakh of rupees .. | 1½ |

The manner in which the above rates should be calculated is explained below :—

If the building is valued at Rs. 30,000 the amount of fee will be Rs. 850 as shown below :—

| | Rs. |
|---|---|
| For first Rs. 5,000 at 4 per cent. .. | 200 |
| For the next Rs. 15,000 at 3 per cent. | 450 |
| For the remaining Rs. 10,000 at 2 per cent. .. | 200 |
| | 850 |

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| | | | | One-half of the fees recovered from non-official bodies and individuals at the rates mentioned in column 6 for the work of valuation of private buildings carried out on the basis of the net annual value or on a rate per cubic foot of the contents of the buildings or on plinth area rate basis, provided that such work is undertaken without detriment to the officers' legitimate duties and provided further that the total fees chargeable in accordance with the prescribed rates amount to Rs. 200 or less. | The following scale of fees should be charged :—<br>1 per cent. on the first Rs. 15,000 of the valuation.<br>½ per cent. on the next Rs. 1,35,000 of the valuation.<br>¼ per cent. on the residue of the valuation. |
| | | | 7. Deputy Inspector General of Police, Criminal Investigation Department. | Rewards to members of the Finger Print Bureau staff up to a limit of Rs. 250 in any one case, on the lines of the rewards granted to executive police officers under the Bombay District Police Manual. | |
| | | | 8. Inspector General of Prisons .. | Rewards to members of the jail guarding staff for particularly good work done outside the normal scope of their duties and entailing additional work, such as acting as stall-keepers at industrial exhibitions and fairs or good marksmanship at the annual musketry course, subject to a limit of Rs. 50 on any one occasion. | |
| | | | 9. Military Secretary to His Excellency the Governor of Bombay. | To grant permission to His Excellency the Governor's Band to accept fees up to Rs. 400 for any outside engagement provided the Band is not then required for duty at Government House. | The fees received should be distributed as follows :—<br>Per cent.<br>Band Fund .. 20<br>Bandmaster .. 20<br>Men of Band .. 60 |

## No. 6

*Page 17, Appendix I—*

*Number* the existing entry in column 4 against Serial No. 4-A in Chapter XII in this Appendix as entry No. (1) and *insert* the following new entry below it :—

| 1 | 2 | 3 | 4 | 5 | 6 |
|---|---|---|---|---|---|
| | | | (2) The Registrar of Co-operative Societies and Director of Agricultural Marketing and Rural Finance. | In respect of the staff, both gazetted and non-gazetted, stationed at Ahmedabad, Surat, Poona and Sholapur. | Provided (1) the provisions of the Note below Rule 387 are fulfilled, (2) the allowance is restricted to those cases only where it is necessary that a cycle should be maintained for the efficient performance of official duties, and (3) a cycle is actually maintained and used. |

(G. R., R. D., 10737/39, dated 2nd June 1948 and F. D., file 4804/24399 of 1948.)

[Correction No. 6, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

*Page 17, Appendix I (Chapter XII)*—

*Insert* the following new entry in columns 4 and 5 against serial No. 6 in this Chapter :—

| 4 | 5 |
|---|---|
| District Magistrates | In respect of Government Pleaders and Public Prosecutors. |

(G. C., L. D., 8194, dated 16th June 1950.)
(G. M., 1066/33/39914-C, dated 4th September 1950.)

[Correction No. 139, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 28th February 1951.]

| | | | | | |
|---|---|---|---|---|---|
| 3 | Rule 13 of section A of Appendix XVIII-A. | Power to sanction charges in connection with the London Chamber of Commerce Examination. | The Director of Public Instruction | In respect of Supervisors, Professional Readers for Shorthand, clerks and peons at the prescribed rates. | Provided (1) the provision in the budget on this account is not exceeded and (2) the proposed charges for clerical and menial work will be paid only so long as the number of students at the Bombay and Karachi Centres does not fall below 350 and 75 respectively. |
| 4 | 386 | Power to decide the amount of permanent travelling allowance to be drawn by a Government servant holding more than one post to which permanent travelling allowance is attached. | All Heads of Departments .. | In respect of posts which can be filled up by them or by officers subordinate to them. | |
| | | | Superintending Engineers of Circles and the Electrical Engineer to Government. | In respect of an Officer of the Bombay Service of Engineers in charge of another sub-division in addition to his own. | Provided (1) the additional permanent travelling allowance does not exceed half the sanctioned rate (2) the Superintending Engineer or Electrical Engineer is satisfied that the dual charge entails a substantial increase in expenditure on travelling and (3) the grants of additional permanent travelling allowance are reported to Government as soon as they are sanctioned. |
| 4-A | 389 | Power to sanction a bicycle allowance not exceeding Rs. 3 p.m. | Superintending Engineers .. | In respect of (1) a storekeeper (2) a store-clerk in a sub-divisional office. | Provided a bicycle is considered necessary for the efficient performance of his executive duties and is actually used by him. |
| 5 | 390 (b) | Power to decide the shortest of two or more routes. | All Heads of Departments .. | In respect of journeys within their jurisdiction performed by Government servants under their control. | |
| 6 | 397 | Power to allow mileage allowance to be calculated by a route other than the shortest or cheapest. | All Heads of Departments .. | Do. do. | |
| 7 | 466 | Power to declare that a Government servant whose pay does not exceed Rs. 30 is entitled, for journeys by steamer, to lowest class accommodation only. | All Heads of Offices .. | Full Power. | |
| 8 | 410 | Power to decide, in cases of doubt or hardship the class of steamer accommodation to which a Government servant is entitled. | Heads of Departments .. | In respect of non or Gagetted Subordinates. | |

CHAPTER XII—*contd.*

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 8A | 429 (Note 1). | Power to sanction travelling allowance claim for actual cost incurred by Government servants of a grade lower than the first in travelling by a special means of conveyance without the previous sanction of a superior authority. | Chief Conservator of Forests.<br>Chief Engineer.<br>Commissioners of Divisions<br>Commissioner of Excise.<br>Director of Agriculture.<br>Director of Public Health.<br>Director of Public Instruction.<br>Director of Veterinary Services ..<br>Inspector General of Police.<br>Inspector General of Prisons.<br>Inspector General of Registration.<br>Surgeon General. | In the case of Government servants under their control. | |
| 9 | 433 | Power to fix the headquarters of a Government servant in connection with his journey on tour. | Officers of rank not lower than a Collector or District Judges. | In respect of Government servants serving under them. | |
| | | | Registrar of Co-operative Societies and the Director of Veterinary Services. | Do. | |
| 10 | 433 and 434. | Power to fix the headquarters and the spheres of duty of a Government servant in respect of journeys on tour. | Civil Surgeons .. | In respect of Subordinate Medical Service officers detailed on anti-malarial duty. | |
| 11 | 436 | Power to decide whether a particular absence is absence on duty. | Heads of Departments .. | In respect of their subordinates .. | In the case of Heads of Departments themselves the question should be determined by Government. |
| 12 | 449 | Power to grant exemption from the rule limiting the grant of daily allowance for halts on tour up to ten days. | The Commissioners of Divisions.<br>The Commissioner of Excise. | | |

## No. 7

*Page 19, Appendix I (Chapter XII)*—

*Insert* the following new entry in Serial No. 12 *below* entry "The Registrar of Co-operative Societies":—

| 4 | 5 | 6 |
|---|---|---|
| The Additional Registrar of Co-operative Societies. | In respect of non-gazetted Government servants. | The power should be exercised subject to the limit of 30 days' halt in individual cases. |

(G. R., R.D., 9981/39, dated 16th September 1946.)

[Correction No. 7, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

| | | |
|---|---|---|
| The Chief Conservator and Conservators of Forests. | | |
| The Settlement Commissioner and Director of Land Records. | | |
| The Registrar of Co-operative Societies. | | The power should be exercised subject to the limit of 30 days' halt in individual cases. |
| The Director of Agriculture. | | The Inspector General of Police may grant exemption from the provisions of this rule for unlimited period according to its discretion.] |
| All Collectors and District Registrars. | | |
| The Administrator General. | In respect of Government servants under them. | |
| The Secretaries to Government. | | |
| The District and Sessions Judges. | | |
| The Remembrancer of Legal Affairs. | | |
| The Inspector General of Registration. | | |
| The Inspector General of Prisons. | | |
| The Inspector General of Police. | | |
| The Deputy Inspectors General of Police.* | | |
| The Commissioner of Police, Bombay. | In respect of Government servants under them. | The power should be exercised subject to the limit of 30 days' halt in individual cases. |
| The Director of Public Instruction. | | |
| The Surgeon General with the Government of Bombay. | | |
| The Director of Public Health. | | |
| The Consulting Surveyor to the Government of Bombay. | | |
| The Superintending Engineers of Circles. | | |
| The Consulting Public Health Engineer to Government. | | |
| The Director of Industries. | | |
| The Backward Class Officer. | | |
| The Director of Veterinary Services. | | |

*In respect of Inspectors of Police and non-gazetted Government servants only.

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| Serial No. | Number of Rule. | Nature of Power. | Authority of which the Power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 12 | 449 | Power to grant exemption from the rule limiting the grant of daily allowance for halts on tour up to ten days—*contd.* | The Secretary, Provincial Transport Authority, Bombay. Vide Slip 8. | In respect of Government servants under him. | The power should be exercised subject to the limit of 30 days' halt in individual cases. |
| | | | The Accountant General .. | In respect of Divisional Accountants .. | Power up to a limit of 30 days. |
| | | | The Principal, Agricultural College, Poona. | In respect of non-gazetted Government servants subordinate to them. | The power of sanctioning daily allowance should be exercised subject to the following conditions:— (*i*) at the full rate for the first 10 days, and (*ii*) at half the rate for the remaining days up to twenty in all. A statement showing the cases in which this power is exercised should be submitted every month to the Director of Agriculture. |
| | | | All Deputy Directors of Agriculture including the Deputy Director of Agriculture, Crop Research. | | |
| | | | The Live-Stock Expert to Government. | | |
| | | | The Agricultural Engineer to Government. | | |
| | | | The Horticulturist to Government. | | |
| | | | The Economic Botanist to Government. | | |
| | | | The Agricultural Chemist to Government. | | |
| | | | The Soil Physicist to Government. | | |
| | | | The Plant Pathologist to Government. Vide Slip 9 | | |
| | | | The Professor of Agricultural Engineering, Physics and Mathematics. | | |
| | | | The Professor of Entomology. | | |
| | | | The Professor of Agricultural Economics. | | |
| | | | The Military Secretary to His Excellency the Governor. | In respect of non-gazetted Government servants under him. | The power should be exercised subject to the limit of 30 days' halt in individual cases. |
| | | | The Commissioner of Labour .. Vide Slip 10. | In respect of officers and clerks in the Labour Office. | The power should be exercised subject to the limit of 30 days' halt in individual cases. |

## No. 8

*Page 20, Appendix I (Chapter XII)*—

*Insert* the following new entry in Serial No. 12 below the entry "The Secretary, Provincial Transport Authority, Bombay" :—

| Column 4 | Column 5 | Column 6 |
|---|---|---|
| The Chief Inspector of Certified Schools and the Chief Inspector of Certified Institutions, Province of Bombay, Poona. | In respect of Government servants under him. | The power should be exercised subject to the limit of 30 days' halt in individual cases. |

(G. R., H. D., 6181/5, dated 25th September 1948 and F. D. file 616/33/40114/C of 1948.)

[Correction No. 8, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

## No. 9

*Page 20, Appendix I (Chapter XII)*—

*Insert* the following new entry in column 4 against Serial No. 12 *below* the entry "The Plant Pathologist to Government":—

"Cotton Superintendents, Surat, Dharwar and Jalgaon."

(G.R., A. & R.D.D., 1685, dated the 3rd September 1947 and G.M. 706/33/31174-B of 27th July 1948.)

[Correction No. 9, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

## No. 10

*Page 20, Appendix I (Chapter XII)*—

*Insert* the following new entry *after* the entry "the Commissioner of Labour" against Serial No. 12 in this Chapter :—

| 1 | 2 | 3 | 4 | 5 | 6 |
|---|---|---|---|---|---|
| | | | The Commissioner and Deputy Commissioner of Sales Tax. | In respect of Government servants serving under them. | The power should be exercised subject to the limit of 30 days' halt in individual cases. |

(G.R., F.D., 6543/33, dated 19th November 1947.)

[Correction No. 10, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

| | | | | | |
|---|---|---|---|---|---|
| 12 | 459 | Power to allow in addition to mileage allowance the actual cost of maintaining camp during a sudden journey away from it, not exceeding daily allowance. | Statistician to the Agricultural Department. | In respect of non-gazetted staff under his control. | The power should be exercised subject to 30 days' halt in individual cases. The daily allowances granted for the days after the first ten days should be at half the rates. |
| | | | The Commissioner of Excise. | | |
| | | | The Commissioners of Divisions. | | |
| | | | The Conservators of Forests. | | |
| | | | The Consulting Public Health Engineer to Government. | | |
| | | | The Director of Agriculture. | | |
| | | | The Director of Public Health. .. | | |
| | | | The Director of Public Instruction | In respect of Government servants serving under them. | |
| | | | The Inspector General of Police. | | |
| | | | The Inspector General of Prisons. | | |
| | | | The Settlement Commissioner and Director of Land Records. | | |
| | | | The Superintending Engineers. | | |
| | | | The Surgeon General with the Government of Bombay. | | |
| 14 | 460 | Do. .. | Do. | Do. | |
| 15 | 462 | Power to allow a Government servant to recover, in addition to mileage allowance or daily allowance or both, the actual cost or part of the actual cost of conveying camp equipment, etc. | The Commissioners of Divisions .. | | |
| | | | The Commissioner of Excise. | | |
| | | | The Chief Conservator of Forests. | | |
| | | | The Director of Public Health. | | |
| | | | The Surgeon General. | In respect to Government servants subordinate to them. | |
| | | | The Inspector General of Prisons. | | |
| | | | The Commissioner of Police. | | |
| | | | The Chief Engineer. | | |
| | | | The Superintending Engineers .. | In respect of the Deputy Directors of Agriculture and the Second Economic Botanist to Government. (The Director is also authorised to pass bills in respect of the cost of conveying on Government duty by rail or by steamer (*i*) one bicycle and one motor cycle in the case of the three Divisional Superintendents of Agriculture, Northern, Central and Southern Divisions and (*ii*) one bicycle in the case of other Government servants in his Department, provided, in both the cases, the conveyances are necessary for the performance of their duties. | Every case in which the free carriage of cars, horses or motor-cycles is allowed should be reported to Government within one month of the granting of the permission. |
| | | | The Director of Agriculture .. | | |

| Serial No. | Number of Rule | Nature of Power. | Authority to which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 15-contd. | 462—contd. | Power to allow a Government servant to recover, in addition to mileage allowance or daily allowance or both, the actual cost or part of the actual cost of conveying camp equipment, etc.—(*contd.*) | The Registrar of Co-operative Societies. | In respect of Deputy Registrars of Co-operative Societies, Assistant Registrars of Co-operative Societies, Auditors, Agricultural organisers and other Government servants in the Co-operative Department. | |
| | | | The Inspector General of Police .. | In respect of all Police Officers, including Dy. Insprs. Genl. of Police, Northern and Southern Ranges. | |
| | | | The Deputy Inspector General of Police and Superintendents of Police. | In respect of all Police officers subordinate to them. | |
| | | | Electrical Engineer to Government | In respect of all the Government servants subordinate to him, whether clerical or non-clerical. | Cases in which the free carriage of cars, horses or motor cycles is allowed should be reported to Government within one month of the granting of the permission. |
| | | | The Principal, Agricultural College, Poona. | In respect of the signing of certificates regarding the cost of carriage of a bicycle by railway or steamer by non-gazetted Government servants subordinate to them. | A statement showing the cases in which the power is exercised should be submitted every month to the Director of Agriculture. |
| | | | All Deputy Directors of Agriculture including the Deputy Director of Agriculture, Crop Research. | | |
| | | | The Live-Stock Expert to Government. | | |
| | | | The Agricultural Engineer to Government. | | |
| | | | The Horiculturist to Government | | |
| | | | The Economic Botanist to Government. | | |
| | | | The Agricultural Chemist to Government. | | |
| | | | The Soil Physicist to Government | | |
| | | | The Plant Pathologist to Government. | | |

| | | | | | |
|---|---|---|---|---|---|
| | | | Professor of Agricultural Engineering, Physics and Mathematics.<br>Professor of Entomology.<br>Professor of Agricultural Economics | | |
| | | | The Backward Class Officer .. | In respect of all Government servants subordinate to him. | Authorised to sanction charges for carriage of bicycles. |
| | | | Commissioner of Labour .. | In respect of gazetted officers under his control in the Factory and Steam Boiler Department. | Authorised to sanction charges for transporting one motor car or one motor cycle in each case subject to the condition that such cases should be reported to Government within one month from the date of sanction. |
| 16 | 462 | Power to allow a Government servant to recover in addition to mileage allowance or daily allowance or both, the actual cost or part of the actual cost of conveyance of camp equipment, etc. | The Director of Veterinary Services. | In respect of Government servants subordinate to him. | The Power should be exercised subject to the following limitations :— |

| Name of officer. | Camp equipment. | Conveyance. |
|---|---|---|
| Deputy Director of Veterinary Services. | 20 Maunds. | One horse or motor cycle or bicycle. |
| Veterinary Inspector's and Veterinary investigation Officer, Bombay. | | One motor cycle or bicycle. |
| Veterinary Assistant Surgeons. | | One bicycles. |

| | | | | |
|---|---|---|---|---|
| | | | In the case of the students of the— | |
| 17 | 518 | Power to grant travelling allowances to students going on excursion tours. | (1) Director of Agriculture .. | (1) Agricultural College, Poona. |
| | | | (2) Director of Veterinary Services. | (2) Veterinary College, Bombay. |
| | | | (3) Director of Public Instruction | (3) Government Schools and Government Arts, Science, Commerce and Engineering Colleges. |
| | | | (4) Inspector General of Police .. | (4) Police Training Schools, Nasik. |
| | | | (5) Director, Sir J. J. School of Art. | (5) Sir J. J. School of Art, Bombay. |
| | | | (6) Surgeon General with the Government of Bombay. | (6) Government Medical Schools and Colleges. |

## CHAPTER XII—*concld.*

| Serial No. | Number of Rule. | Nature of Power. | Authority of which the power is delegated. | Scope. | Remarks. |
|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 |
| 17-A | 538 | Power to grant travelling allowance as for a journey on tour when defence is undertaken at the public cost. | Any authority empowered to sanction the employment of counsel for defence. | .... | For authorities empowered to sanction the employment of counsel for defence, *see* Appendix H to the Rules for the conduct of the Legal Affairs of Government. |
| 18 | 556 | Power to decide the rates of travelling allowance, admissible to a Government servant or a student not already in Govt. service, selected to undergo a course of training. | Dir. of Public Instruction .. | In the case of any Government servants in the Edl. Dept., including a student not already in Govt. service. | All the powers mentioned in the rule except the power to sanction halting allowances and travelling allowance, for journeys during the course of training. In the case of Govt. servants (except those stationed at Bombay) deputed to the Secondary Training College, Bombay, the Dir. is authorised to sanction the grant of halting allowance also. |
| | | | Dir. of Public Health .. | Govt. servants of the Public Health Dept. below the rank of Asstt. Dir. proceeding for ordinary course of instruction in vaccination, rat destruction, water purification or training as Sanitary Surveyors to Belgaum, Bombay, or other centres of training. | The Govt. servants should be treated as on tour but allowed railway fare only. |
| .. | .... | .... | Surgeon General .. | Military and Stipendiary Civil Medical Students at Poona and Ahmedabad in connection with their examinations for the L.C.P.S., Bombay. | .... |
| .. | .... | .... | *Inspectors General of Police, the Commr. of Police, Bombay | In respect of Head Constables and Constables. | *Under G. Rs. H. D., Nos. 8466, dated 5th October 1925 and 16th December 1925, Supdts. of Police are empowered to grant separation allowance at the following rates :— Rs. Head Constables II, III and IV grades .. .. 10 Constables .. .. 7 to policemen deputed for training— (1) to learn armourer's work. (2) to learn Chief Operator's work, (3) to learn Drill Instructor's work, and (4) to learn cycle repairing. |
| | | | Director of Agriculture .. | In respect of Government servants under him in the Agricultural Department. | All the powers mentioned in the rule provided the charge on account of travelling allowance is met from the sanctioned grants at his disposal. |

*dix I (Chapter XII)*—

entry No. 19, *substitute* the figure " 5,000 " *for* the figure " Medical Department "

H. & L.G.D., 1672, dated the 13th July 1948 and F. D. file 2049/33/30778-C of 1948.)

No. 11, Financial Publication No. V, 3rd Edition rint), Volume II, dated 20th January 1950.]

| | | | | | |
|---|---|---|---|---|---|
| | | | Registrar of Co-operative Societies. | In respect of Government servants in the Co-operative Department and Honorary Organisers of Co-operative Societies deputed to training classes in Co-operation, at Bombay | The Registrar is authorised to sanction single railway fares to and from Bombay and daily allowance for the number of days halted subject to the provisions of Rule 449. |
| | | | Backward Class Officer .. | In respect of the staff under him .. | The Backward Class Officer is authorised to sanction single railway fares for journeys, to and from Poona and for journeys if any, authorised by him during the course of training and daily allowance for the number of days halted subject to the provisions of Rule 449. |
| | | | Commissioner of excise .. | In respect of temporary candidates under training for Excise Sub-Inspectorship for journeys performed by them in connection with their course of training. | |
| 19 | 564 | Power to permit Government servants to attend conferences. | All Heads of Departments .. | In respect of Government servants subordinate to them. | It is left to the Heads of Departments to prescribe the number of Government servants who may attend conferences in any one year subject to the proviso that in the case of certain Departments the cost on account of travelling allowance in any one year shall not exceed the following limits :— |
| | | | | Vide Slip 11. | Rs.<br>Educational Department .. 2,000<br>Medical Department .. 5000 ~~4000~~<br>Public Health Department .. 500<br>Co-operative Department .. 1,800<br>Agricultural Department .. 1,500<br>Veterinary Department .. 500<br>Forest Department .. 400<br>Public Works Department .. 2,700 |
| 20 | App. XLII-A. Sec. I, Rule 1. | Power to grant travelling allowance to persons not in Government service—<br>(*i*) If required to attend a meeting of a Commission of Enquiry or of a Board, Conference or Committee, or<br>(*ii*) required to perform public duties in an honorary capacity, or,<br>(*iii*) appearing as witness in the case of a Government servant whose conduct is the subject of a Departmental Enquiry. | All Heads of Departments .. | Full power, subject to the conditions laid down in the rule. In the case of members of the Co-operation and Accountancy Diploma Board, the total expenditure on travelling allowance admissible to Government servants under Rule 565 and sanctioned to non-officials by the Registrar of Co-operative Societies under Rule I in Section I of Appendix XLIIA should not exceed Rs. 300 per annum. | As regards item (*iii*) in column 3, the grant of travelling allowance to witnesses appearing to give evidence on behalf of the Government servant is subject to provisos (*i*), (*ii*) and (*iii*) of Rule 1 (3) in Section I of Appendix XLII-A. |

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the Power is delegated. | Extent of Power delegated. |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| | 609<br>F.R.49. | Power to appoint a Government servant to hold substantively as a temporary measure, or to officiate in more than one post and to fix the pay of subsidiary posts and the amount of compensatory allowance to be drawn. | Heads of Departments | Full power provided that the authority is competent to appoint a Government servant permanently to each of the posts concerned subject to the restrictions that without the sanction of Government :—*<br><br>(1) the aggregate pay shall not exceed the pay which the Government servant would draw in the most highly paid of the appointments if he held it substantively and alone. The Commissioner of Excise may, however, sanction to Excise officers the additional conveyance allowance attached to the posts of which they hold additional charge, subject to the conditions that<br><br>(*i*) no extra expenditure is involved and that<br><br>(*ii*) the officer concerned certifies that he had to keep an additional conveyance for discharging his duties ;<br><br>(2) the aggregate compensatory allowances shall not exceed the total of the compensatory allowances attached to any one of the posts.<br><br>*Note.*—For permanent travelling allowance admissible to Government servants holding more than two posts, *see* Serial No. 4 in Appendix I (Chapter XII). |

*But *see* entry in Remarks column of Appendix XLIV *against* serial numbers (5), (6), (7) and (8).

| Serial No. | Number of Rule. | Nature of power. | Authority to which the power is delegated. | Scope. | | Remarks. |
|---|---|---|---|---|---|---|
| | | | | Class of Government servants. | Length of absence from duty. | |
| 1 | 2 | 3 | 4 | 5 | 6 | |
| 1 | 623 | Power to grant leave, other than special disability leave, to non-gazetted Government servants. | 1. Mamlatdars .. | Village officers (Patil and Kulkarnis) non-stipendiary. | Six months | |
| | | | 2. Mamlatdars .. | Talatis (Stipendiary) .. | One month .. | When no substitute is entertained. |
| | | | 3. District Inspectors of Land Records. | Peons under them .. | Four months .. | Provided that no additional expenditure is incurred. |
| | | | 4. Superintendent, Bombay City Survey and Land Records. | Members of the field staff employed under him whose homes are situated beyond the limits of Province of Bombay and Sind. | Three months in the year... | The leave to be granted should be on half pay only. In addition, they may be granted railway fare, one way only, the leave salary and railway fare being payable after return to duty. |
| | | | 5. Superintendents of Excise. | Clerical Establishment under them. | Full period admissible under the rules. | Provided that no extra expenditure is involved in the case of leave granted otherwise than on full average pay equal to one-eleventh of the period spent on duty. |
| | | | 5-A. Superintendent, Nasik Distillery. | (*i*) Commercial and clerical establishment (including the establishment in engineering, process and other sections) at the Nasik Distillery and warehouses. | Four months .. .. | When no substitute is required. |
| | | | | (*ii*) Non-gazetted executive establishment posted at the Nasik Distillery. | Two months .. | |
| | | | 6. Divisional Forest Officers. | Protective and Office Establishments. | Full period admissible ... | Provided that substitutes are engaged only in necessitous cases. |
| | | | 7. Sub-Divisional Officer placed in charge of territorial sub-division. | In respect of forest guards and peons in his sub-division. | Four months. | |

CHAPTER XV—*contd.*

| Serial No. | Number of Rule. | Nature of power. | Authority to which the power is delegated. | Scope. | | Remarks. |
|---|---|---|---|---|---|---|
| | | | | Class of Government servants. | Length of absence from duty. | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1—contd. | 628—contd. | Power to grant leave other than special disability leave to non-gazetted Government servants. | 8. District Registrars .. | Sub-Registrars serving under them. | Four months. | |
| | | | 9. Sub-Registrar, Bombay. | Clerical establishment working under him. | Do. | |
| | | | 10. Inspectors of Registration. | Peons under them .. | Four months. .. | Provided that no additional expenditure is incurred. |
| | | | 11. Collectors .. | Head Accountants .. | Do. .. | Provided the Collector is able of his own authority to appoint a substitute without reference to the Commissioner. |
| | | Vide Sch. 12 | 12. Mamlatdars .. | ~~Inferior~~ establishment under them. | Four months. .. | Provided that no additional expenditure is incurred. |
| | | | 13. Subordinate Judges .. | Ministerial officers under them. | Do. .. | When no substitute is required. |
| | | | 14. Deputy Inspectors General of Police and Superintendents of Police. | Police Sub-Inspectors, Police Prosecutors, below the efficiency bar Sergeants and the clerical staff under their control. | Full period admissible. | |
| | | | 15. Assistant Superintendents and Deputy Superintendents of Police. | Head Constables and Constables in their Divisions. | Four months. | |
| | | | 16. Divisional Educational Inspectors. | Assistant Deputy Educational Inspectors and Assistant Masters in Government High and Middle Schools and Training Institutions. | Full period admissible .. | The Divisional Educational Inspectors are competent to appoint and transfer Assistant Masters and Assistant Deputy Educational Inspectors according to the exigencies of the service subject to the limitation that all appointments to the posts of (1) heads of Training Institutions, (2) First Masters in the Elphinstone High School, Bombay and Sardars' High School, Begaum, (3) Head Master, Ahmedabad Middle School, and (4) Vice-Principal, Training College for Men, Poona, will be made by the Director of Public Instruc- |

## No. 12

*Page 28, Appendix I (Chapter XV)*—

*Substitute* the words " Class IV establishment " *for* the words " Inferior establishment " occurring in column 5 against entry No. 12 in Serial No. 1 of this Chapter.

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 12, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

*Page 29, Appendix I (Chapter XV)*—

*Substitute* the words "class III staff" *for* the words "subordinate staff" occurring in column 5 against entries Nos. 17–A and 22 to 39, 40–A in column 3 in Serial No. 1 of this Chapter.

(G.R., P. & S. D., 1586/34, dated 19th May 1948.)

[Correction No. 13, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

## No. 14

*Page 29, Appendix I (Chapter XV)*—

*Substitute* "The Inspector of Drawing and Craftswork, Inspectresses of Girls' Schools, Bombay Division and Central Division" *for* "Inspectresses of Girls' Schools, Bombay Division and Central Division" in columns 4 and 7 in item No. 17-B under serial No. 1 in this Chapter.

(G.L., E. & I.D., 6227/12493-U, dated 12th August 1948.)

(G.M., 2706/34512-C, dated 5th January 1950.)

[Correction No. 14, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950].

## No. 15

*Page 29, Appendix 1 (Chapter XV)*—

*Insert* the following as items 18-A and 18-B against Serial No. 1 :—

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---|---|---|---|---|---|---|
| | | 18-A | Assistant Director of Public Health Malariology). | Insect Collectors | Four months | The Asstt. Dir. is empowered to appoint substitutes in leave vacancies. |
| | | 18-B | Assistant Directors of Public Health in charge Registration Districts. | Sanitary Sub-Inspectors. | Do. | Do. |

(G.R., H. & L.G.D., 5534/33, dated 13th October 1948.)

[Correction No. 15, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

| | | | | |
|---|---|---|---|---|
| | 17. Divisional Educational Inspectors. | Assistant Mistresses in Government High and Middle Schools and in Training Institutions and Assistant Deputy Educational Inspectresses whose pay does not exceed Rs. 200 per mensem in the old time-scale or Rs. 175 per mensem in the revised time-scale. | Full period admissible. | |
| | 17A. Principals of Colleges. | Subordinate staff (Class III Staff) of Colleges the maximum of whose pay scale does not exceed Rs. 200 per mensem and excepting Assistant Lecturers Part-time Lecturers and Assistant Lecturers, Sanskrit Shastris, Full-time Physical Instructors, Librarians, Storekeepers, Time-keepers and Shorthand Instructors. | Full period admissible .. | In respect of demonstrators, the exercise of the power is subject to the proviso that they continue to be on a temporary basis and hold short-time appointment for two or three years. |
| Vide Slip 14 | 17B. Inspectresses of Girls' Schools Bombay Division and Central Division and the Principals of Arts, Science and other colleges. | Clerks in their respective offices. | Full period admissible .. | The Inspectresses of Girls' Schools, Bombay Division and Central Division and the Principals of Arts, Science and other colleges are authorised to appoint substitutes in the last grades in the place of clerks on leave, subject to the understanding that the rules regarding recruitment are observed. |
| | 18. Assistant Directors of Public Health. | Vaccinators .. | Four months. | |
| Do. 15. | 18-A & B. 19. Director, Vaccine Institute, Belgaum. | Laboratory Assistants . | Do. | |
| | 20. Officers-in-charge of Public Health and Chemico-Bacteriologic a l Laboratories. | Laboratory Attendants .. | Do. | |
| | 21. Deputy Directors of Agriculture. | Agricultural Organisers, I and II class. | One month. | |
| | 22. Deputy Director of Agriculture, N. C. D. | | | |
| Vide Slip 13 | 23. Deputy Director of Agriculture, S. C. D. | In respect of all subordinate staff (Class III) lower in rank than graduate Assistants. | Four months. | |
| | 24. Deputy Director of Agriculture, S. D. | | | |

| Serial No. | Number of Rule. | Nature of power. | Authority to which the power is delegated. | Scope. | | Remarks. |
|---|---|---|---|---|---|---|
| | | | | Class of Government servants. | Length of absence from duty. | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1—*contd.* | 623—*contd.* | Power to grant leave, other than special disability leave, to non-gazetted Government servants. | 25. Deputy Director of Agriculture, Gujarat.<br>26. Livestock Expert to Government. | | | |
| | | | 27. Principal, Agricultural College, Poona.<br>28. Professor of Agriculture, Agricultural College, Poona.<br>29. Economic Botanist to Government.<br>30. Horticulturist to Government.<br>31. Deputy Director of Agriculture, Crop Research.<br>32. Agricultural Chemist to Government. | | | |
| | | Vide Sl. 13 | 33. Agricultural Engineer to Government. | Class III<br>In respect of all ~~subordinate~~ staff lower in rank than graduate Assistants. | Four months. | |
| | | " 16 | 34. Plant Pathologist to Government. 34-A<br>35. Professor of Agricultural Economics, Agricultural College, Poona. | | | |

## No. 16

*Page 31, Appendix I (Chapter XV)*—

*Insert* the following new entry under Serial No. 1 :—

| 1 | 2 | 3 | 4 | 5 | 6 |
|---|---|---|---|---|---|
| | | | 34A. Cotton Superintendents, Surat, Dharwar and Jalgaon. | Non-gazetted staff lower in rank than graduate Assistants. | 4 months (old entrants) 90 days (new entrants). |

(G.R., A. & R.D.D., 1685, dated 3rd September 1947, G.M., F.D., 706/33-B/31174, dated 27th July 1948.)

[Correction No. 16, Financial Publication No. V (Reprint), Volume II

No. 17

*Page 31, Appendix I (Chapter XV)*—

*Insert* the following new entry in Serial No. 1 :—

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---|---|---|---|---|---|---|
| | | | 41-A. The Additional Registrar of Co-operative Societies. | In respect of all subordinate staff except District co-operative Officers and Marketing Inspectors. | Four months in the case of old entrants and ninety days in the case of new entrants subject to the Revised Leave Rules. | |

(G.R., R.D., 9981/39, dated 16th September 1946.)

[Correction No. 17, Financial Publication No. V, 3rd Edition (Reprint). Volume II, dated 20th January 1950.]

| | | | |
|---|---|---|---|
| | 36. Professor of Entomology. | | |
| vide Slip 13 | 37. Soil Physicist to Government.<br>38. Agricultural Officer, Sugarcane Research Scheme for the Deccan.<br>39. Professor of Agricultural Engineering, Physics and Mathematics. | Class III<br>In respect of all ~~subordinate~~ staff lower in rank than graduate Assistants | |
| | 40. Principal, Bombay Veterinary College. | Clerks .. | Do. .. The Principal is empowered to appoint substitutes in leave vacancies of clerks, whenever necessary. |
| vide Slip 13 | 40A. A Statistician to the Agricultural department. | Class III<br>All ~~subordinate~~ staff lower in rank than Agricultural Officers. | Four months. |
| | 41. Assistant Registrars of Co-operative Societies. | Auditors, I and II class, sub-auditors, clerks and auditors' clerks, Weaving Inspector and Assistant Weaving Inspector and Industrial Organizer. | One month .. If so authorised by the Registrar and provided no substitute is required. |
| " 17 | 41A. Deputy Director of Rural Development and Assistant Registrars of Co-operative Societies and Rural Development Officers. | In respect of all subordinate staff lower in rank than Auditors Rural Development Inspectors and Marketing Inspectors. | Four months in the case of old entrants and ninety days in the case of new entrants subject to the Revised Leave Rules, 1935. |
| | 42. Chief Engineer, Superintending Engineers of Circles, the Consulting Public Health Engineer to Government and the Electrical Engineer to Government. | Supervisors (permanent or temporary). | Leave of all kinds to the extent admissible. Provided that the officer granting the leave is able to make efficient arrangements for carrying on the absentee's duty. |
| | 43. The Executive Electrical Engineer to Government. | Supervisors and Overseers (permanent or temporary). | One month .. Provided the officer is able to make efficient arrangements for carrying on the absentee's duties. |
| | 44. Executive Engineers of Divisions. | Supervisors and Overseers (permanent and temporary) and permanent draftsmen. | Do. .. Do. do. |

| Serial No. | Number of Rule. | Nature of power. | Authority to which the power is delegated. | Scope. | | Remarks. |
|---|---|---|---|---|---|---|
| | | | | Class of Government servants. | Length of absence from duty. | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1—*contd.* | 623—*concld.* | Power to grant leave, other than special disability leave, to non-gazeted Government servants—*concld* | 45. Executive Engineers of Divisions. | Permanent clerks except Head Clerks in their offices and permanent and temporary subdivisional clerks in their Divisions. | Four months .. | Provided that a report is submitted to the Superintending Engineer and that the Executive Engineer is able to make efficient arrangements for carrying on the absentee's duties. |
| | | | 46. Executive Engineers of Divisions. | Store Keepers .. | Do. .. | Do. do. |
| | | | 47. Executive Engineers in the Northern Central and Southern, Circles and Executive Engineers of permanent Divisions in the Deccan Irrigation Circle. | Head Clerks in Executive Engineers' offices. | One month .. | Do. do. |
| | | | 47A. Executive Engineers of Divisions. | All Subordinate Government servants whose pay scales do not exceed Rs. 100 except those already mentioned under entries 43 to 47 above. | Four months. | |
| | | | | | | *Note.*—If a Government servant proceeds on leave while officiating in posts mentioned in column 5, the authority competent to sanction leave in excess of the periods mentioned in column 6 should be determined with reference to the Government servants officiating status at the time of proceeding on leave and not with reference to his substantive status. |
| 2 | 625 F. R. 66 | Power to grant leave, other than special disability leave, to gazetted Government servants. | 1. Settlement Commissioner and Director of Land Records. | Gazetted officers serving under him. | One month .. | Provided no substitute is required or the officer granting the leave is able of his own authority to appoint a substitute. |
| | | | 2. Settlement Commissioner and Director of Land Records. | District Inspectors of Land Records. | Full period admissible .. | |

## No. 18

*Page 32, Appendix I (Chapter XV)*—

*Substitute* the words "Class III Government servants" *for* the words "Subordinate Government servants" occurring in column 5 against entry No. 47A in column 4 in Serial No. 1 in this chapter.

(G.R., P. & S.D., 1586/34, dated 19th May 1948.)

[Correction No. 18, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

| | | | | |
|---|---|---|---|---|
| 3. Commissioner of Excise. | Gazetted officers of the Excise Department. | One month .. | Provided no substitute is required or the officer granting the leave is able of his own authority to appoint a substitute. | |
| 4. Superintendent of Stamps, Bombay. | Gazetted officers serving under him. | Do. .. | Do. | do. |
| 5. Chief Conservator of Forests. | Extra Assistant Conservators not in charge of Divisions. | Full period permissible .. | Do. | do. |
| 6. Do. .. | Divisional Forest officers. | Four months .. | Do. | do. |
| 7. Conservators of Forests. | Extra Assistant Conservators not in charge of Divisions. | One month .. | Do. | do. |
| 8. Inspector-General of Registration. | Gazetted officers serving under him. | Do. .. | Do. | do. |
| 9. Commissioners of Divisions. | Gazetted officers under them | Two months .. | Provided the necessary arrangements can be made by the Commissioner of his own authority. When the absentee is a Deputy Collector, the Commissioner should notify the appointment of a substitute, when one is found necessary, in the *Bombay Government Gazette* over his own signature. | |
| 10 Do .. | Mamlatdars and other officers graded with them | Full period admissible. | | |
| 11. Collectors .. | Mamlatdars and other officers graded with them. | Four months .. | Provided the Collector is able to make temporary arrangements for a substitute pending the orders of the Commissioner. | |
| 12. District Judges .. | Subordinate Judges .. | Four months .. | When no *locum tenens* is necessary. | |
| 13. The Backward Class Officer. | Gazetted officers under his control. | Two months .. | In cases in which no extra expenditure is involved. | |
| 14. Inspector General of Prisons. | (*i*) Personal Assistant to the Inspector General of Prisons. | Full period admissible. | | |
| | (*ii*) Jailors, Group I .. | Do. | | |
| 15. Inspector-General of Police. | (*i*) Deputy Inspectors General, Superintendents, Assistant Superintendents and Deputy Superintendents of Police. | Two months .. | In cases in which no extra expense is entailed he should at once notify the grant of leave and the arrangements made in consequence thereof.<br>In cases in which extra expense is entailed the consequent arrangements will be notified by Government to whom the Inspector-General should therefore send timely intimation of the arrangements. | |
| | (*ii*) Police Inspectors and Senior Police Prosecutors above the efficiency bar. | Full period admissible. | | |

| Serial No. | Number of Rule. | Nature of power. | Authority to which the power is delegated. | Scope. | | Remarks. |
|---|---|---|---|---|---|---|
| | | | | Class of Government servants. | Length of absence from duty. | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | | | 16. The Commissioner of Police, Bombay. | Superintendents of the Bombay City Police Force. | Two months .. | The Commissioner should report to Government the grant of leave for notification in the *Bombay Government Gazette*. |
| | | | 17. Bishop of the Diocese. | Chaplains of the Church of England. | Four months .. | Provided that the grant of leave is reported to Government. |
| | | | 18. Director of Public Instruction. | (*i*) Gazetted officers serving under him, except members of the Indian Educational Service. | One year .. | The Director should notify the appointments of substitutes in the *Bombay Government Gazette* over his signature.<br>Such appointments should not be for a period exceeding four months in each case. |
| | | | | (*ii*) Members of the Indian Educational Service serving under him. | One month .. | The Director is authorised to make arrangements during the leave to carry on the current duties attached to the posts. |
| | 625<br>F. R. 66 | Power to grant leave, other than special disability leave, to gazetted Government servants. | 19. Surgeon General .. | (*i*) Gazetted officers serving under him including officers of Bombay Medical Service, Class I and Indian Medical Department officers holding Civil Surgeoncies but excluding other Bombay Medical Service and Indian Medical Department officers and the Superintendent of his office. | One month .. | Provided the substitute is either an honorary or Semi-Government officer or a Government officer appointed to perform the duties of the officer on leave in addition to his own.<br>The Surgeon General should notify the appointment of substitutes in the *Bombay Government Gazette* over his signature. |
| | | | | (*ii*) Bombay Medical Service. (Excluding B. M. S. Officers serving in the Jail Department) and Indian Medical Department officers excluding those holding Civil Surgeoncies. | Full period admissible .. | The Surgeon General should report to Government the grant of leave and the appointment of the substitute for notification in the *Bombay Government Gazette* in the case of Bombay Medical Service Officers. The notifications in the case of Indian Medical Department officers are published over the Surgeon General's signature. |

## No. 19

*Page 35, Appendix I (Chapter XV)*—

*Insert* the following new entry in Serial No. 2 in this chapter :—

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---|---|---|---|---|---|---|
| | | | 30. Chief Inspector of Certified Institutions. | Gazetted Officer under his Control. | Two months | Provided no extra expenditure is involved. |

(G.E., H.D., S. 45/16/99-A, dated 12th March 1948.)

(F.D., File 2706/10790-C of 1948.)

[Correction No. 19, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

No. 140

*Page 35, Appendix I (Chapter XV)*—
*Insert* the following new entry under serial No. 2 in this Chapter :—

| | | | | |
|---|---|---|---|---|
| 31 | Director of Fisheries. | Gazetted Officers of the Department of Fisheries. | One month .. | The Director should notify the grant of leave and the appointments of substitutes in the *Bombay Government Gazette* over his signature. |

(G. R., D. D., S. 25, dated 21st June 1950.)
(G. M., 233/33/40440-C, dated 31st October 1950.)

[Correction No. 140, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 28th February 1951.]

| | | | |
|---|---|---|---|
| | | | Applications for leave from B. M. S. Officers serving in the Jail Department should be forwarded to Government by the Inspector General of Prisons through the Surgeon General. |
| 20. Surgeon General .. | Superintendent in his office. | Do. .. | The Surgeon General should notify the appointment of the substitute in the *Bombay Government Gazette* over his signature. |
| 21. Surgeon General .. | All Honorary officer of the Bombay and Mofussil Hospitals. | Six months .. | Provided no honorarium is granted for the period. The Surgeon General should notify the grant of such leave and the appointment of substitute in the *Bombay Government Gazette* over his signature. |
| 22. Director of Public Health. | Gazetted officers serving under him. | One month .. | The Director of Public Health should notify the appointments of substitute in the *Bombay Government Gazette* over his signature. |
| 23. Consulting Surveyor to the Government of Bombay. | Do. .. | Do. .. | The Consulting Surveyor should notify the appointment of substitutes in the *Bombay Government Gazette* over his signature. |
| 24. Director of Agriculture. | Gazetted officers serving under him. | One month .. | Provided no substitute is required or the officer granting the leave is able of his own authority to appoint a substitute. |
| 25. Director of Veterinary Services. | Do. .. | Do. .. | Do. do. |
| 26. Registrar of Co-operative Societies. | Do. .. | Do. .. | Do. do. |
| 27. Director of Industries. | Do. .. | Do. .. | The Director should notify the appointment of substitutes in the *Bombay Government Gazette* over his signature. |
| 28. Commissioner of Labour. | Gazetted officers serving under him except the two Chief Inspectors. | Three months .. | Provided that no substitute is entertained. |
| 29. Chief Engineer, Superintending Engineers of Circles, Consulting Public Health Engineer to Government and Electrical Engineer to Government. | (*i*) Assistant Executive Engineers and temporary Engineers (whether under covenant or on annual sanction). | Four months | Provided—<br>(*a*) that the officers are not in charge of any Executive Division or are not of the status of an Executive Engineer.<br>(*b*) that the officer granting the leave is able to make efficient arrangements for carrying on the absentee's duties.<br>(*c*) that the sanction is notified in the *Bombay Government Gazette*. |
| | (*ii*) Members of the Bombay Service of Engineers, and the new Bombay Service of Engineers, Class I and II, including candidates in the Class II service. | Full period admissible .. | (*a*) (*b*) and (*c*) as above. |
| Slip No. 19 | 30. Chief Inspector | | |
| " " 140 | 31. Circle Officers. | | |

Mo-1 Bk H 696—3a

| Serial No. | Number of Rule. | Nature of power. | Authority to which the power is delegated. | Scope. |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| 3 | 638 | (*i*) Power to grant permission to take up service or accept private employment during *leave preparatory to retirement.* | Heads of Departments .. .. | In respect of Government servants whom they can themselves appoint. |
| | | (*ii*) Power to grant permission to take up service or accept private employment *during leave preparatory to retirement*, in the case of a Government servant retrenched on reduction of establishment. | Officer who would have had the power to make appointment to the post, if it had not been abolished. | .... |
| 4 | 645 (F. R. 73) | (1) Power to extend leave of a Government servant who remains absent after the end of his leave. | The authority which granted the leave .. | Full power provided that the Government servant on leave will on his return be under the authority's administrative control. |
| | .... | (2) Power to grant extensions of leave up to one month to all Lecturers, Teachers and Registrars at the Medical Schools in the Province of Bombay. | Surgeon General .. .. .. | Provided the persons to whom the leave is granted are not B. M. S. officers. |
| 5 | 682 (*c*) | Power to grant leave to a Government servant who is declared by a Medical Committee to be completely and permanently incapacitated. | Officer competent to sanction his pension. | |
| 6 | 771 | Power to grant maternity leave .. .. | Heads of offices .. .. .. | Female pensionable Government servants employed by them. |
| 7 | 779 | Power to grant leave on account of ill-health to officers on Government vessels while undergoing medical treatment. | Any authority competent to grant leave, under Rule 623 or 625. | Full power. |

## No. 20

*Page 37, Appendix I (Chapter XVII)—*

*Substitute* the words " Class III Services " *for* the words " Subordinate Services " occurring in column 5 against Serial No. 1 in this Chapter.

**(G.R., P. & S.D., 1586/34, dated 19th May 1948.)**

[Correction No. 20, Financial Publication No. V, 3rd Edition (Reprint), Volume II, dated 20th January 1950.]

| Serial No. | Number of Rule. | Nature of Power. | Authority to which the power is delegated. | Extend of power delegated. |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
| 1 | 841 (1) | Power to suspend the allotment of a residence to a post. | (*a*) Public Works Department .. ..<br>(*b*) Superintending Engineers<br>(*c*) Conservators of Forests<br>(*d*) Director of Agriculture | Full Powers.<br>Full power in respect of Government servants in the Provincial and ~~Subordinate Services~~ occupying buildings in charge of and maintained by them. |
| 2 | 841 (4) | Power to let the residence to any Government servant or if it is not required by any Government servant to any suitable person when the allotment of a residence to a post has been suspended. | (*a*) Superintending Engineers .. ..<br>(*b*) Conservators of Forests .. ..<br>(*c*) Director of Agriculture. | Do. |